"Pettit Block-term Grant" from the Godfrey S. Pettit Chair in Respirology

Terms of Reference

1. Total amount per academic year July – June = $50,000.

2. Maximum amount of grant per application = $10,000.

3. There will be 2 competitions per academic year. The application period is **November 1-15** and **April 1-15** (*to avoid conflicts with other major grants, and ensure faculty available to review proposals*).

4. Restricted to members of the Division of Respirology with a University of Toronto Department of Medicine appointment at the lecturer level or higher

   a. Any member of the Division of Respirology with a University of Toronto Department of Medicine appointment may apply for a project under any of the research pillars.
   b. New research proposals from staff within the first 7 years of their University of Toronto appointment will receive priority over mid-senior year investigators.
   c. Investigators may hold only one grant per year as a single investigator.
   d. Investigators may hold only one grant per year as the nominated principle investigator for a group project.
   e. If an investigator holds 2 grants in one year - one as a single investigator and one as the nominated principle investigator for a group project - the 2 projects must be distinct and non-overlapping.
   f. Applicants cannot submit a new project in the competition until all prior project reports are completed (see below)
   g. It is expected Pettit Block Term Grant awardees will attend the Annual Respirology Research Day and present at Respirology Research in Progress Rounds

      Allowed expenses
      i. Equipment – priority given to shared equipment
      ii. Wet bench expendables

iii. Salary for fixed term support (eg. summer student (s), biostatisticial support, research co-ordinator), for whom short term support (less than 1 year) is required to complete the project.

iv. Software required for acquisition and/or analysis of data (eg. morphometrics, bioinformatics, modelling, statistical and qualitative analyses)

Exclusions

i. Continuing salary commitment of any kind (technicians, graduate students, research associates etc).

ii. Travel/conference registration costs

iii. Computer hardware, office equipment/supplies.

iv. Equipment maintenance or maintenance contracts

v. "Entertainment" of research program researchers and staff

vi. Travel costs/ conference calls for off campus project collaborators

Application Instructions

a. Submit a 1-page research proposal plus budget justification (separate page) with quotes as appropriate. If it's a re-application, applicants can use another half-page to address the previous reviewer comments. 1 page of references is permitted.

b. For applications with more than one applicant, please indicate the nominated principle investigator.

c. Your application will be reviewed by all RAC members. Individuals on the RAC who may be submitting a proposal will be excluded from evaluating any of the applications and will not attend the meeting at which their application is being considered.

d. Proposals will be evaluated based upon scientific merit and the impact the monies requested are anticipated to have on the investigator's research program. Re-applications will be evaluated based on scientific merit compared to the other grants in that particular competition.

e. Funding will be provided for 1 year. Monies unspent will be returned. At the end of the year, a short report must be submitted on how the funds were used and of what value they were to the investigator's research program. In addition, financial reporting will be required as per the DOM standards.

f. If REB or CCAC approval is required, this must be obtained within 9 months of award of the grant. If approval is not obtained, the funds will be relinquished by the investigator. Individuals who receive funds will be expected to serve as external reviewers for other grant proposals when requested by the RAC.

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